



EMERGENCY TELEPHONE SYSTEMS BOARD

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Galesburg/Knox County Emergency Telephone Systems Board (E.T.S.B.) Minutes

TO: Galesburg/Knox County Emergency Telephone Systems (E.T.S.B.) Board Members
FROM: Amanda Jennings, 9-1-1 Coordinator
DATE: December 22, 2023
SUBJECT: Galesburg/Knox E.T.S.B. Meeting Minutes Thursday, December 21, 2023

The regular meeting of the Galesburg/ Knox County Emergency Telephone Systems Board (E.T.S.B.) was held on Thursday, December 21, 2023 at 9 a.m. in Chief Idle's Conference Room, Public Safety Building, 150 S Broad Street, Galesburg, Illinois, 61401.

PRESENT: Police Chief Russell Idle- Law Enforcement E.T.S.B. Chairman, Richard Springer- G.H.A.S., Sid Carlson- Member-at-Large, Zachary Crowl- Member-at-Large, Police Deputy Chief Kevin Legate, Fire Deputy Chief John Seitz, Nate Clark-Motorola Representative, Amanda Jennings-911 Coordinator, Ray Martinez- Information Systems Supervisor, Jenna Hunt, Records Clerk and Bill Stone, Henderson Fire Chief/WIFA Representative

ABSENT: Sheriff Jack Harlan- E.T.S.B Vice Chairman, Fire Chief Randy Hovind, Jared Hawkinson- Knox County Board Member and Robin Davis- Knox County Treasurer

MEETING CALLED TO ORDER: 9:00 a.m. by Chairman Idle. Board Member Crowl motioned to approve the minutes of the October 19, 2023 meeting. Board Member Springer gave a second motion. Approved.

APPROVE:

FINANCIAL REPORT: The current fund balance is \$4,084,407.67

Liabilities:

Month	Bill Totals
October	\$42,603.58
November	\$21,007.44

The liabilities were reviewed. Items noted were several annual renewals.

Member Springer motioned to approve the financial report. Member Crowl seconded. Motion Approved.

REPORTS:

AMANDA JENNINGS- Galesburg/Knox County 9-1-1 Coordinator

Month	911 & Admin Total	911 Calls	Cell	Landline	VOIP	Abandoned
October	10,012	2,054	1,672	131	245	165
November	9,130	1,881	1,557	98	223	135

Landlines are dramatically decreasing again. She estimates 90-95% of calls received are from wireless devices.



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Amanda shared the following staffing update:

- One resignation
- Two in classroom training
- Hiring one

Dispatch Training:

- Crisis Intervention Team (CIT) for Dispatch- 5 attendees

NATE CLARK- Motorola

The first two weeks in January Nate will be attending Intrado training as he will be our onsite maintenance technician.

A vehicular repeater was ordered for Galesburg Fire Unit 52 to help with coverage issues.

A meeting was held with Galesburg Police, Fire and Motorola Representatives on Starcom. GHAS is also preparing to transition to Starcom and getting ready to purchase dual band radios. There is definitely a need for a Starcom site in Galesburg. Bill Stone expressed concerns if not all departments are on the system. Nate explained that Starcom will just be an addition and the old conventional systems will remain for backup purposes. He is recommending dual band radios to bridge the gap for interoperability. Chief Idle added the initial thoughts are for ETSB to be responsible for the infrastructure and the departments will be responsible for radios and subscriber fees for the Starcom system. Agencies will not be forced to utilize the Starcom system.

JOHN SEITZ- Galesburg Fire Department

Deputy Chief Seitz is attending for Chief Hovind. He advised they are considering Starcom because they are having communication issues on the East side of Galesburg. They will be getting several new trucks in the future.

JARED HAWKINSON- Knox County Board

Absent

RICHARD SPRINGER- G.H.A.S.

None

SID CARLSON-Member-at-Large

The Tri-County Ambulance Service is running an average of 350 calls per year. They are finally receiving a new rig in March that was ordered two years ago.

RUSSELL IDLE- Board Chairman & Police Chief

Two new Officers are graduating from the academy today. One is out on an injury. Staffing has been significantly better. There are many projects going on within the Department including updating policies and planning to update the fleet.

JACK HARLAN- Board Vice Chairman & Sheriff

Absent

ZACHARY CROWL-Member-at-Large

A property on Monroe Street has been purchased to add nine classrooms for students with disabilities and for life skills.



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OLD BUSINESS

WIFA Representative Bill Stone introduced himself to the Board. Chairman Idle advised the WIFA Board has recommended Bill be their representative on the ETSB. Member Springer made a motion to approve Bill Stone as the WIFA Representative on the Board. Member Carlson gave a second motion. All were in favor. County Board Chair and ETSB Member Jared Hawkinson will need to present this to the County Board for final approval as well.

Discussion was held regarding the backup facility for dispatch. Work is being done to reduce the construction cost.

Discussion was then held on renovation of the main dispatch center. Chairman Idle advised a previous feasibility study was completed with 3 options given. The option that makes the most sense is to move dispatch to the old jail location at the Public Safety Building. The main concern is no shift supervision. Staff is researching technology options to compensate. The new Galesburg City Manager has approved this project to move forward as soon as possible. Chairman recommends doing the renovation and Starcom projects together but in phases for cost saving purposes with Motorola.

The Statewide ESInet upgrade is scheduled for April. Amanda is wanting redundancy and is in discussions with the state and phone providers on options.

NEW BUSINESS

The 2024 meeting calendar was presented. There were no comments for corrections or additions.

The annual budget was also presented. This year does show a deficit due to the major upcoming projects. Member Springer motioned to approve the annual budget as presented with Member Crowl seconding. Motion carried.

It was recommended to hire Royal Cleaning to deep clean the dispatch center and then provide monthly maintenance cleanings. Member Springer made a motion with Member Crowl giving a second motion. All approved.

A tower feasibility study is needed to be completed for a potential Starcom site location. The study will be completed by Motorola for an anticipated cost of \$7,000. Member Crowl motioned to approve the study for a cost up to \$8,000. Member Springer seconded the motion. Approved.

The State is offering a grant to upgrade EMD Protocol Software which will be mandatory with the upcoming mental health mandates. Amanda is recommending the APCO Intellicom system. The quote presented is for \$34,000 and will have an annual maintenance fee. The quote to integrate with ProPhoenix is \$10,000. The Board will be responsible for the initial purchase but will be reimbursed by the grant if awarded. Member Carlson motioned to purchase the software and integration. Member Springer gave a second motion. All were in favor.

PUBLIC COMMENTS

None



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Member Springer moved to adjourn the meeting which was seconded by Board Member Crawl at 10:20 a.m. Meeting adjourned.

The next meeting will be held on Thursday, February 15, 2024 at 9:00 a.m. at the Galesburg Public Safety Building, 150 South Broad Street, Galesburg, Illinois.

cc: Kelli Bennewitz, City Clerk
Media